

**SOUTH CAROLINA BOARD OF SOCIAL WORK EXAMINERS
APPLICATION FOR CONTINUING EDUCATION SPONSORSHIP**

Please answer the following questions and attach any related material for Board approved sponsorship.

Please be reminded that the Board requires all requests for sponsorship approval **be in the Board office no less than 60 days prior to the first presentation of the workshop and no later than 30 days prior to the next scheduled Board meeting (see the back of this form for list of Board meeting dates).** If the application for sponsorship is not received before the 60 day deadline and/or the 30 day deadline, the workshop will not be approved by the Board.

SPONSOR'S NAME: _____

SPONSOR'S ADDRESS: _____

TITLE OF C.E. TRAINING: _____

DATE(S) OF TRAINING: _____

LOCATION: _____

PURPOSE AND CONTENT OF TRAINING (SUMMARY): _____

(ATTACH PAGES IF NEEDED)

LIST NAMES AND CREDENTIALS OF EACH PRESENTER: _____

EXPECTED TYPE AND NUMBER OF PARTICIPANTS: _____

TOTAL CLOCK HOURS TO BE PROVIDED: _____

OF THE TOTAL CLOCK HOURS: HOW MANY ARE SOCIAL WORK HOURS? _____

HOW MANY ARE NON-SOCIAL WORK HOURS? _____

(Social work hours are defined as those hours of instruction which are to be provided by a trained social worker – a person with a BSW, MSW, or a doctorate degree in social work. Hours presented by a Ph.D., M.D., etc. are considered as non-social work hours.)

What is your procedure for evaluation of training? _____

What is your procedure for monitoring attendance? _____

NOTE:

Board approved sponsor status for each separate training workshop shall expire two (2) years from the date of Board approval and must be renewed by application to the Board.

The Board retains the right to monitor continuing education programs sponsored by Board approved sponsors and will withdraw approval from a sponsor who does not maintain the standards demonstrated in their application.

Please attach the following materials:

- (1) Resume(s) of presenter(s).
- (2) Agenda of training, including start times, breaks, meals, and ending time.
- (3) A \$25.00 **non-refundable** processing fee for **each** workshop paid by certified check, money order or a check written under a company name made payable to:

LLR, Board of Social Work Examiners
P.O. Box 11329
Columbia, SC 29211-1329

See Board calendar for current board meeting dates.
