

S. C. BOARD OF OCCUPATIONAL THERAPY
P. O. Box 11329, Columbia, SC 29211-1329
(803) 896-4683
<http://www.llr.state.sc.us>

PROCEDURE FOR APPLYING FOR LICENSURE BY ENDORSEMENT
(You have a current and valid license in another state.)

General Information

No application is complete without all of the required documents and the required fee. The application is not acceptable if any portion has been executed and dated prior to one year before filing with the Board. All documents will be retained as a permanent part of the applicant's file. The application is valid for **one year**.

Applicants who have passed the NBCOT exam and who are applying from another state must have a permanent SC license issued prior to any practice in this state. **The application process must be completed within one year.**

Applicants submit the following:

- 1) Signed and notarized, original application with all sections completed by applicant.

- 2) **Check or money order**, payable to SCBOT, for the non-refundable application fee: A \$30.00 fee will be charged for checks that are returned for insufficient funds
OT Application/License fee: \$135.00
OTA Application/License fee: \$115.00

- 3) **Copy of legal document**, if applicable, indicating change of name (marriage license, divorce decree, or affidavit of name change): The copy does not have to be certified.

- 4) **Jurisprudence Exam**: The exam tests the applicant's knowledge of the SC Occupational Therapy Practice Act and Regulations which is on-line under Laws/Policies. Applicants need to score 70%. You will be sent a letter with an ID # and Password, which will include instructions and other information pertaining to this exam.

- 5) **Verification of License(s)**: All current permanent state licenses must be verified directly to the Board from those states. Form may be duplicated. Copies of licenses are not acceptable. If you have a lapsed, a license verification is still required.

- 6) **NBCOT verification of current certification** status sent directly to the Board from NBCOT (copy is not acceptable): Request must be made by applicant to the National Board for Certification in Occupational Therapy. The address for NBCOT is 12 South Summit Avenue, Suite 100 in Gaithersburg, MD 20877-4150. The NBCOT telephone number is (301) 990-7979.
<https://secure.nbcot.org/cverification/>