



South Carolina Department of Labor, Licensing and Regulation
South Carolina Residential Builders Commission
110 Centerview Dr • Columbia • SC • 29210
P.O. Box 11329 • Columbia • SC • 29211-1329
Phone: 803-896-4696 • Contact.RBS@llr.sc.gov • Fax: 803-896-4814
llr.sc.gov/res

HOME INSPECTOR'S LICENSE ONLINE APPLICATION INSTRUCTIONS

Allow 7-10 business days from the date of receipt before checking your application status online at:
<https://www.llr.sc.gov/res/>

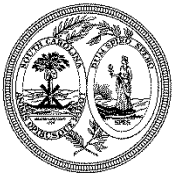
Application Instructions:

- Items to be uploaded or mailed in to our office:
 - Copy of your valid driver's license, state issued ID or passport.
 - Copy of Social Security card
 - Notarized Affidavit (Signature)
 - Completed and notarized **Verification of Lawful Presence Forms**
 - Completed and notarized **Home Inspector's Affidavit(s) OR 120 hour Course Completion Certificate Form** from an organization approved by the SC Residential Builders Commission.
 - Include written explanation(s) for any "Yes" answer(s) for questions in the "**General Information**" section of the application and include any supporting documentation.
 - If you answer "Yes" to any questions(s) pertaining to a conviction, you must remit an official Statewide Background Check from the state where the incident occurred in a sealed envelope from the state agency along with your written explanation.
 - If applicable, copy of your business Certificate of Existence/Authorization.

Examination Instructions:

- PSI Examination Services (PSI) administers required examinations. Please visit their website to find out information on registration and exam locations: www.psiexams.com. Exam fees are paid directly to PSI.
- There are examination preparatory courses and seminars that are offered by individuals, businesses and community colleges; the Residential Builders Board does not sponsor, approve or recommend any of these entities, preparatory courses or seminars.

Feel free to contact our office at the above number with any additional questions or concerns you may have.



STATE OF SOUTH CAROLINA
DEPARTMENT OF LABOR, LICENSING AND REGULATION
VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES
AFFIDAVIT OF ELIGIBILITY



Pursuant to Section 8-29-10, *et seq.* of the South Carolina Code of Laws (1976, as amended), the Department of Labor, Licensing and Regulation must verify that any person who applies for a South Carolina license is lawfully present in the United States. Complete and sign this affidavit of eligibility. The information provided is subject to verification.

Section A: LAWFUL PRESENCE in the United States.

The undersigned _____, of _____
(Print clearly First, Middle, and Last name) (Home Address, City, State, and Zip Code)
being first duly sworn deposes and states as follows:

Check only one box:

1. I am a United States citizen; or

2. I am a Legal Permanent Resident of the United States eighteen years of age or older; or

3. I am a Qualified Alien or non-immigrant under the Federal Immigration and Nationality Act, Public Law 82-414, eighteen years of age or older, and lawfully present in the United States.

4. Other: _____ Please submit any documentation that supports this status.

Date of Birth: _____

Alien Number: _____ I-94 Number: _____

(If you checked number 2, 3, or 4 you must attach a copy of your immigration documents. See instruction sheet for a list of accepted immigration documents.)

Section B: ATTESTATION.

I understand that in accordance with section 8-29-10 of the South Carolina Code of Laws, a person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall, in addition to other sanctions imposed by this State or the United States, be guilty of a felony, and upon conviction must be fined and/or imprisoned for not more than 5 years (or both).

I understand that the representations made in this Affidavit shall apply through any license(s) or renewals issued, and that I shall have an affirmative duty to immediately advise the Department of Labor, Licensing and Regulation of any change of my immigration or citizenship status.

I swear and attest the information contained herein is true and correct to the best of my knowledge. I understand that under South Carolina law, providing false information is grounds for denial, suspension, or revocation of a license, certificate, registration or permit.

Signature of Affiant

SWORN to before me this _____ day of _____, 20____

Notary Signature

Print Name

Notary Public for _____

My Commission Expires: _____

INSTRUCTION SHEET FOR COMPLETING AFFIDAVIT OF ELIGIBILITY

CHECK box 1:

If you are a United States Citizen by birth or naturalization

CHECK box 2:

If you are a Legal Permanent Resident and you are not a U.S. Citizen, but are residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

CHECK box 3:

If you are a Qualified Alien. You are a Qualified Alien if you are:

An alien who is lawfully admitted for residence under the INA.

An alien who is granted asylum under Section 208 of the INA.

A refugee who is admitted to the United States under Section 207 of the INA.

An alien who is paroled into the United States under Section 212(d)(5) of the INA for a period of at least 1 year.

An alien whose deportation is being withheld under Section 243(h) of the INA (as in effect prior to April 1, 1997) or whose removal has been withheld under Section 241(b)(3).

An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

An alien who is a Cuban/Haitian Entrant as defined by Section 501(e) of the Refugee Education Assistance Act of 1980.

An alien who has been battered or subjected to extreme cruelty, or whose child or parent has been battered or subject to extreme cruelty.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

ACCEPTED IMMIGRATION DOCUMENTS:

Unexpired Reentry Permit (I-327)

Permanent Resident Card or Alien Registration Receipt Card With Photograph (I-551)

Unexpired Refugee Travel Document (I-571)

Unexpired Employment Authorization Card Which Contains a Photograph (I-766)

Machine Readable Immigrant Visa (with Temporary I-551 Language)

Temporary I-551 Stamp (on passport or I-94)

I-94 (Arrival/Departure Record) in Unexpired Foreign Passport

I-20 (Certificate of Eligibility for Nonimmigrant, F-1, Student Status)

DS2019 (Certificate of Eligibility for Exchange Visitor, J-1, Status)

HOME INSPECTION SCHOOLS

Company Name	Street Address	City	State	Zip Code	Telephone	Email Address	Web Address
All American Training Institute	822 N. A1A Highway, Suite 310	Ponte Vedra	FL	32082	855-735-2021	info@ati-training.com	www.atihomeinspectortraining.com
American Home Inspectors Training Institute Ltd	N19 W24075 Riverwood Dr STE200	Waukesha	WI	53188	800-441-9411 262-754-3744	customerservice@ahit.com	www.ahit.com
American Society of Home Inspector Inc	PO Box 984	Helen	GA	30545	800-590-8664	education@ashi.org	https://www.homeinspector.org/
APA Home Inspection Training School	5023 Ballantine Drive	Summerville	SC	29485	843-801-4098	apahinet@gmail.com	www.APAHI.net
Central Piedmont Community College	1201 Elizabeth Ave	Charlotte	NC	28235	704-330-2722		
A Better School of Building Inspection	PO Box 1986	Salt Lake City	UT	84110	801-466-4447 or 1-888-466-4677	info@hometraining.com	www.hometraining.com
Home Inspection Training Center	2579 Eric Lane, Suite B	Burlington	NC	27215	336-350-8970 or 336-516-2084	Gregoryengineers@cs.com or bonniegregory@thitcenter.com	https://thitcenter.com/
Home Inspection Training Institute LLC	630 Colonial Park Dr, Ste 100	Roswell	GA	30075	678-772-7282	steve@hitittoday.com	www.hitittoday.com
Inspection Certification Associates	16042 N 32 nd St Ste B-5	Phoenix	AZ	85032	602-971-9400	https://icaschool.com/	https://icaschool.com/
InspectionGo Academy	1014 Penna Ave	Tyronne	PA	16686	1-800-817-0979	academy@inspectiongo.com	https://inspectiongoacademy.com/
Inspection Training Associates	332 S Michigan Ave Ste 1032-C286	Chicago	IL	60604-4434	888-374-4096	support@icaschool.com	http://icaschool.com/
InterNACHI	4635 Nautilus Ct S Ste C	Boulder	CO	80301-3282	720-735-7125	education@internachi.org	www.nachi.org
Kaplan Professional School/Inspection Training Associates	1750 30th Street	Boulder	CO	80301	303-223-0861 650-429-2057 (fax)	lisa@internachi.org	
Midwest Inspectors Institute	1016 S Tremont St	Oceanside	CA	92054	1-800-694-7369	info@midwestinsp.com	http://www.midwestinsp.com/
National Institute of Building Inspectors	PO Box 186	Lansing	KS	66043		admin@nibi.com	https://nibi.com/
Playing it Safe Home Inspector School	1507 Seabrook Ave	Cary	NC	27512	1-800-570-1805 or 1- 800-887-1515	Playingitsafehi@AOL.com	http://www.playingitsafehi.com/
Professional Home Inspection Institute	16 Chicory Ct	Bluffton	SC	29909	843-227-5505	Playingitsafehi@AOL.com	www.Playingitsafehi.com
Real Estate School for Success	112 Egan Avenue North	Madison	SD	57042	800-983-6322 605-483-3295 775-522-2916(Fax)	https://www.homeinspectioninstitute.com/	
Spartanburg Technical College	288 St Andrews Road	Columbia	SC	29210	803-807-9152	Info@realestateschoolforsuccess.com	www.realestateschoolforsuccess.com
The ASHI School	PO Drawer 4386	Spartanburg	SC	29305-4386		education@ashi.org	https://www.homeinspector.org/