

South Carolina State Board of Registration for Professional Engineers and Surveyors

Important Notice!

To: S. C. Registered Professional Engineers/Surveyors

From: Miriam Berry, Licensing Coordinator

RE: Practice or Offer to Practice of Engineering and/or Surveying by Individual Professional Engineers and/or Surveyors through a Corporation, Partnership, Firm, Limited Liability Company, or Similar Entity; Certificate of Authorization.

Section 40-22-250 provides that a Certificate of Authorization shall be required by a corporation, partnership, firm, LLC or similar entity, offering engineering and/or surveying services to the public; except, however, where an individual is practicing engineering and/or surveying in his own given name, he shall not be required to register under this section. Each firm desiring a Certificate of Authorization shall file with this Board an application furnishing the information required under this section; and, if all requirements are met, the Board shall issue to such firm or similar entity a Certificate of Authorization. Certificates of Authorization shall be renewed by March 31 of each biennial year.

Please note the following when filing for a Certificate of Authorization (hereinafter referred to as "COA"):

A. The corporation, professional corporation, partnership, firm, LLC, or similar entity (hereinafter referred to as "firm") should be familiar with the South Carolina Code of Laws, §40-22-250, §40-22-260, and §40-22-270, and Code of Regulations, R.49-205, regarding the requirements for a COA and the responsibilities of an engineering and/or surveying firm in the State of South Carolina.

B. The individual registered engineer and/or surveyor, acting as agents, employees, officers or partners of firms should be familiar with the South Carolina Code of Laws and Code of Regulations regarding the requirements for a COA and the responsibilities of the registrant acting on behalf of the engineering and/or surveying firm in the State of South Carolina.

C. The COA shall be renewed biennially. It shall be unlawful for a firm to practice, offer to practice or hold itself out as qualified to practice engineering and/or surveying in South Carolina following the expiration of said COA.

D. In the event there shall be a change during the year in any of the officers or persons in responsible charge listed on the form, such changes shall be designated by the firm within thirty days after the effective date of such changes.