

\*\*\*\*\*Board Use Only\*\*\*\*\*

Board Notes: \_\_\_\_\_ T.P. Number \_\_\_\_\_  
Period: (From \_\_\_\_\_ To \_\_\_\_\_) Date Issued \_\_\_\_\_  
TP COA (Firm/Number/Date) \_\_\_\_\_  
Follow Up Notice \_\_\_\_\_ PE App. Filed \_\_\_\_\_ Date Reg. \_\_\_\_\_ No. \_\_\_\_\_

South Carolina Department of Labor, Licensing and Regulation  
Board of Registration For Professional Engineers and Surveyors  
(PO Box 11597, Columbia, SC 29211-1597)

**Application for Temporary Permit for the Practice of Engineering  
Statutory Authority: Code of Laws of SC (1976, as Amended),  
Title 40, Chapter 22, §40-22-260(A)**

**Note:** Please review Qualifications for Temporary Permit to Practice Engineering.

**1. GENERAL INFORMATION.**

Applicant's Name \_\_\_\_\_ Bus. Tel.# \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Residence Address \_\_\_\_\_  
Employer/Position/Address \_\_\_\_\_

**SEX:**  Male  Female    **RACE:**  White  Black  Other

**2. EDUCATION.** (Transcripts Required). For undergraduate and graduate degrees, list institution attended, degree received (including major) and date of degree. If degree is not accredited by EAC/ABET, education must be evaluated by the Board's Education Consultant. The education evaluation requires an additional fee and the process may take two to three weeks.

Institution \_\_\_\_\_ Degree \_\_\_\_\_ Date \_\_\_\_\_  
Institution \_\_\_\_\_ Degree \_\_\_\_\_ Date \_\_\_\_\_

**3. LICENSURE.** For State(s) of Residence and Employment, list license number, date of registration, and basis of registration (examination or comity)

State of Residence: \_\_\_\_\_ Lic. Number/Date/Basis \_\_\_\_\_  
State of Employment: \_\_\_\_\_ Lic. Number/Date/Basis \_\_\_\_\_

FE: State/Date/Cert. No./Hours of Exam \_\_\_\_\_  
PE: State/Date/Cert. No./Hours of Exam \_\_\_\_\_  
If denied registration as EIT/PE, name state and why denied \_\_\_\_\_

List any state in which license has been revoked/suspended and reason: \_\_\_\_\_

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### 4. PREVIOUS LICENSURE.

- (a) Have you been licensed as a PE in SC?  YES  NO  
If so, indicate date license lapsed and license number: \_\_\_\_\_
- (b) Have you been issued a Temporary Permit in SC before?  YES  NO  
If so, list number and date: \_\_\_\_\_
- (c) Do you intend to subsequently apply for registration in SC?  
 YES  NO
- (d) Have you surrendered or allowed a professional or occupational registration/license to lapse in any jurisdiction due to any pending or threatened disciplinary action?  YES  NO
- (e) Have you been found by a court or registration board to have violated the engineering registration laws or the professional/occupational laws of any jurisdiction? (If yes, provide dates and details including results of any appeals, if not previously provided to this board.)  YES  NO
- (f) Have you entered into any negotiated settlement with regard to professional or occupational registration laws? (If yes, provide dates and details including results of any appeals, if not previously provided to this board.)  YES  NO
- (g) Have you ever been convicted of a crime other than a minor traffic offense?  
 YES  NO

(\*\*If you answer yes to questions d, e, f or g, please explain on a supplemental sheet.\*\*)

### 5. PROJECT.

- (a) Description of Project \_\_\_\_\_
- (b) Location of Project \_\_\_\_\_
- (c) Name of Client \_\_\_\_\_
- (d) Scope of Your Professional Responsibilities for Project:  
\_\_\_\_\_
- (e) Actual Estimated Dates of:
- |                                       |       |
|---------------------------------------|-------|
| Commencement of Professional Services | _____ |
| Commencement of Project Construction  | _____ |
| Completion of Project Construction    | _____ |
| Completion of Professional Services   | _____ |

### 6. COMMENCEMENT OF SERVICES.

[Note: Under South Carolina law, all engineering services (including design) for projects located within this State must be furnished under the Responsible Charge of an engineer licensed in this State. Certain exceptions are, however, made for federal and prototypical designs.]

Have (or will) any services related to the engineering responsibilities described under Section 5(c) above commenced prior to your receipt of a Temporary Permit?  
 YES  NO If yes, furnish a description of such advance services provided, and the name of the individual in responsible charge for such work - use a separate sheet of paper and attach to this application.

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**7. TERMINATION OF SERVICES.**

Do you agree to notify this Board in writing following termination of the project, or termination of your services - whichever shall first occur?

YES  NO

**8. AFFIDAVIT.**

To the best of my knowledge and belief, all statements on this form are true in substance and effect and made in good faith. I understand that information submitted on and in support of this application may be subject to public scrutiny or release under the South Carolina Freedom of Information Act or other provisions of federal and state law. I have read and fully understand the Code of Regulations, Chapter 49. I have reviewed the qualifications for registration in South Carolina and to the best of my knowledge I meet those qualifications. I understand that the project for which the temporary permit is issued must be completed within twelve (12) months of the date of issuance of the permit or that I must have obtained registration as a Professional Engineer in South Carolina.

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Notary Public

\_\_\_\_\_  
Signature of Notary Public

Commission Expires \_\_\_\_\_

(Seal)

**ATTENTION CHECK WRITERS!** We gladly accept your checks. When you provide a check as payment, you authorize us to use information from the check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction. You authorize us to collect a fee through electronic fund transfer from your account if your payment is returned unpaid.

A F F I D A V I T

**Temporary Permit - Certification of Responsible Charge  
for Engineering Design Project**

STATE OF \_\_\_\_\_ )

)

COUNTY OF \_\_\_\_\_ )

I, \_\_\_\_\_, licensed professional engineer in the State of \_\_\_\_\_ and applicant for temporary permit to engage in the practice of professional engineering in the State of South Carolina, do hereby attest:

(a) that I have not and will not assume supervisory control (responsible charge) for any engineering and/or other design services to be provided under the Temporary Permit until said Permit has been issued by the State of South Carolina, and

(b) that I will not knowingly assume supervisory control for any on-going work for any engineering and/or other design services to be provided under the Permit where such work has not been performed by or under the direct supervisory control of an engineer properly licensed by the State of South Carolina.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Signature and Seal of Notary Public

\_\_\_\_\_  
Print Name of Notary Public

Commission Expires \_\_\_\_\_

**Note: It would be a violation of the S.C. Code of Laws to engage in the practice of engineering in South Carolina prior to S.C. registration. Please explain any circumstances that would preclude you from executing this affidavit in an accompanying signed statement.**



South Carolina Department of Labor, Licensing and Regulation  
PO Box 11597  
Columbia, SC 29211

## AFFIDAVIT OF ELIGIBILITY

Pursuant to Section 8-29-10 SC Code of Law, **ALL** applicants for a South Carolina license after July 1, 2008 are required to complete and sign this Affidavit of Eligibility.

### **Section A: LAWFUL PRESENCE in the United States.**

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I, (please print your full name) \_\_\_\_\_, swear or affirm under penalty of perjury under the laws of the State of South Carolina that (check 1, 2 or 3 below):

1.  I am a United States citizen or legal permanent resident eighteen years of age or older; or
2.  I am not a US citizen but am lawfully present in the US as evidenced by one of the following
  - a.  I am a qualified alien as defined in 8 U.S.C. sec 1641, eighteen years of age or older.
  - b.  I am a nonimmigrant under the "Immigration and Nationality Act," Federal Public Law 82-414 as amended, eighteen years of age or older.
3.  I am not physically present in the US under 8 U.S.C. sec 1621 (c) (2) (c) or employed in the US pursuant to 8 U.S.C. 1621 (c) (2) (a) (check either a or b below):
  - a.  I am a US citizen, not physically present or employed in the United States.
  - b.  I am a Foreign National, not physically present or employed in the United States.

*If you selected either 3.a. or 3.b., you do not need to complete Section B. Skip to Section C.*

### **Section B: Secure and Verifiable Document.**

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*This section must be completed if you checked number 1 or 2 in Section A.*

1. Please check one of the following acceptable secure and verifiable documents. Complete documentation must be provided **upon request only**.
  - Any South Carolina Driver License, South Carolina Driver Permit or South Carolina Identification Card, expired less than one year.
  - Out-of-state issued photo Driver's License or photo identification card, photo driver's permit expired less than one year. **State:** \_\_\_\_\_
  - Valid Temporary Resident Card
  - Certificate of Naturalization with intact photo
  - Certificate of (US) Citizenship with intact photo

Other: (Name of verifiable document) \_\_\_\_\_

2. Social Security Number \_\_\_\_\_

3. Enter the state or the federal agency name where this secure and verifiable document was issued. \_\_\_\_\_

\_\_\_\_\_  
(If issued by a state agency, include both the state and agency name.)

4. What is the secure and verifiable document number? \_\_\_\_\_

5. What is the expiration date of your secure and verifiable document? \_\_\_\_\_ (month/day/year)

(If you hold a document without an expiration date, such as a military ID or naturalization certificate, write N/A.)

**Section C: Attestation.**

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- I understand that this sworn statement is required by law because I have applied for or hold a professional or commercial license regulated by 8 U.S.C. sec. 1621. I understand that state law requires me to provide proof that I am lawfully present in the United States. I may also be required to provide proof of lawful presence.
- I understand that in accordance with section 8-29-10 false statements made herein are punishable by law. I state under penalty of perjury that the above statements are true and correct.
- I am the person identified above and the information contained herein is true and correct to the best of my knowledge. I understand that under South Carolina law, providing false information is grounds for denial, suspension or revocation of a license, certificate, registration or permit.
- I understand that the above information must be disclosed to the Department of Labor, Licensing and Regulation upon request and is subject to verification.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print your name as shown on your secure and verifiable document.

Professional License Type: \_\_\_\_\_

License Number (if already licensed): \_\_\_\_\_

***The South Carolina Code of Laws requires that every individual who applies for an occupational or professional license provide a social security or alien identification number for use in the establishment, enforcement and collection of child support obligations and for reporting to certain databanks established by law. Failure to provide your social security number for these mandatory purposes will result in the denial of your licensure application. Social security numbers may also be disclosed to other governmental regulatory agencies and for identification purposes to testing providers and organizations involved in professional regulation. Your social security number will not be released for any other purpose not provided for by law.***