

## **Notice to Applicants for Surveyor License**

The Board has received an increasing number of incomplete applications, or applications accompanied by fewer than the required 3 plats, or plats not signed, or plats that have no information on them about work performed by the applicant. Submitting incomplete/incorrect applications only delays the review of your application and may cause you to miss an important exam deadline.

**Effective September 1, 2007, we will return all incomplete or incorrectly prepared applications.**

Please read all instructions and policy statements carefully and ensure that your application is complete and has been prepared according to the printed instructions.

All information must be clear and legible. Applications should be typed; if handwritten, they should be printed neatly in black ink.

Remember: You must submit copies of three different plats of land surveys on which you have worked, signed by the PLS/RLS who supervised the work and must contain a statement describing that part of the work you did, i.e., field work, etc. If plats are not in compliance with the Minimum Standards Manual for the Practice of Land Surveying in South Carolina, Chapter 49, Code of Regulations, the Board will return them for correction. The application will not be approved until satisfactory plats are received.

Please see Regulation 49-201 for additional information.